

**LLANO COUNTY MUD #1**  
**BOARD OF DIRECTORS MEETING**  
**7/25/2017**

The Llano County Municipal Utility District #1 Board of Directors held a Regular Scheduled Meeting on July 25, 2017 at 10:30 a.m., at the District Office.

Board member(s) present: Bruce Lomax, Warner Tweed, L.D. Stewart, and John Walters

Board member(s) absent: Rod Bond, L.D. Stewart until 10:44 am

Also present were General Manager, Angela Thomas

**1. PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS AND DISCUSSION**

No public comment

**3. DISCUSSION AND ACTION TO APPROVE THE MINUTES OF THE REGULARY SCHEDULED BOARD MEETING HELD ON JUNE 27, 2017**

Warner Tweed made a motion to approve the minutes as presented for the meeting held on June 27, 2017. John Walters seconded the motion. All members present were in favor. Motion passed.

**4. DISCUSS DRAINAGE ISSUES ON PACKSADDLE**

The Board discussed the drainage issues on Packsaddle and concluded that the Engineer, Tony Plumlee will need to look at the drainage problem and provide a quote and design that will correct the drainage problems. The Board requested Angela Thomas speak with the homeowners of the properties that did not install culverts, which is now causing drainage problems.

**5. DISCUSS AND REVIEW ACTION PLAN FROM LRP FINANCE AND WATER/SEWER COMMITTEE FOR WTP PROJECT**

The Board reviewed the action plan and added deadlines to keep the project on track.

**6. REVIEW AND APPROVE QUARTERLY INVESTMENT AND FINANCIAL REPORTS**

Angela Thomas presented the Quarterly Investment Report. John Walters made a motion to accept the Quarterly Investment Report as presented. Warner Tweed seconded the motion. All members present were in favor. Motion passed.

Angela Thomas presented the Quarterly Financial Report. L.D. Stewart made a motion to accept the Quarterly Financial Report as presented. John Walters seconded the motion. All members present were in favor. Motion passed.

**7. REVIEW AND DISCUSS CAPITAL IMPROVEMENTS**

Angela Thomas presented the Board with a Committee Project Report in lieu of the Capital Improvements report. There are no current or future expectations to have capital improvements to the Roads or Sewer due to those improvements being completed this fiscal year. The MUD is currently working on the Water Treatment Plant Project to identify capital improvements needed for the water system.

**8. PRELIMINARY 2017-2018 BUDGET AND TAX RATE DISCUSSION**

Angela Thomas presented the Preliminary Budget and Tax Rates for 2017-2018. This draft will need to be reviewed by each Director to address line items that need to be increased, decreased, or eliminated for the upcoming fiscal year. The Budget workshop will be held on 08/15/17 at 10:30 am and the Proposed Tax Rate and Budget will be approved at the 8/29/17 regular meeting and a Hearing will be set for Public Comment before the final tax rate and budget can be approved.

**9. GENERAL MANAGER'S REPORT**

Angela Thomas states the NAP training from TRWA was rescheduled from 07/20/17 to 08/16/17. Sharon Bowen was busy this past month with July 4<sup>th</sup> festivities and annual meeting documents for the BLEPOA. Ms. Bowen met with Ricardo from RG3 to workout meter software issues on a few meters. Mrs. Thomas states she worked with the BLEPOA to update financial reports, and answer questions regarding their budget for the upcoming fiscal year. She also had a workshop with the financial and water committee to discuss the water treatment plant project and attended TRWA training in Galveston.

**10. COMMITTEE REPORTS**

FINANCE & PLANNING-  
LEGAL AFFAIRS-  
STREETS AND LIGHTS/TRASH DISPOSAL-  
WATER DISTRIBUTION SYSTEM –  
SEWER SYSTEMS-

**11. EXPENDITURES REQUIRING APPROVAL**

None

**12. EXECUTIVE SESSION**

The Board went into executive session at 11:52 am to discuss employee evaluations. The session concluded at 12:10 pm.

Warner Tweed made a motion to approve the Administrative Assistant's hourly increase as discussed in the executive session for Sharon Bowen. John Walters seconded the motion. All members present were in favor. Motion passed.

Warner Tweed made a motion to approve the General Manager's Evaluation and salary as discussed in the executive session for Angela Thomas. L.D. Stewart seconded the motion. All members present were in favor. Motion passed.

**13. NEW BUSINESS/OLD BUSINESS**

**14. SET DATE AND TIME FOR NEXT MEETING**

The Budget Workshop will be held on 8/15/17 at 10:30 am and the next regularly scheduled meeting will be held 8/29/2017 at 10:30 am.

Warner Tweed made a motion to adjourn at 12:50 pm. L.D. Stewart seconded the motion. All members present were in favor. Motion passed.



Respectfully Submitted,

*Angela Thomas*

Angela Thomas, General Manager  
Llano County MUD 1