

LLANO COUNTY MUD #1
BOARD OF DIRECTORS MEETING
6/27/2017

The Llano County Municipal Utility District #1 Board of Directors held a Regular Scheduled Meeting on June 27, 2017 at 10:30 a.m., at the District Office.

Board member(s) present: Rod Bond, Bruce Lomax, Warner Tweed, L.D. Stewart and John Walters

Board member(s) absent: None

Also present were General Manager, Angela Thomas and Tim Webb, TNA Operations & Management

1. PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENTS AND DISCUSSION

No public comment

3. UPDATE FROM O&M CONTRACTOR TNA OPERATIONS

Tim Webb provided an update on the operations of the water treatment plant and sewer system.

- The focus was on the low water pressure issues June 25, 2017. Tim states the low water pressure was caused from filters not coming on and had the electrician, Terry Hinkle, look at the relays. Mr. Hinkle states the cause is possibly due to filter 4 being out of service for a while and when it was put back on it could have caused problems with time delays in the relay switches. Tim also states an old breaker in the plant keeps tripping out the panel. He has been able to keep water in the tanks for the last two days with high usage without issue.
- The lift stations have been operating well. The Deerhaven Lift Station is running on one pump at the moment and is currently with Smith Pump. They should be contacting the MUD in the next two weeks with a repair or replacement quote.
- The Board discussed implementing a Preventative Maintenance schedule for the water and sewer system. The Board requested Angela Thomas and Tim Webb discuss installing a plant shut down sensor in the decant to prevent overflows with Terry Hinkle.

4. DISCUSSION AND ACTION TO APPROVE THE MINUTES OF THE REGULARY SCHEDULED BOARD MEETING HELD ON APRIL 25, 2017

Warner Tweed made a motion to approve the minutes as presented for the meeting held on April 25, 2017. John Walters seconded the motion. All members present were in favor. Motion passed.

5. DISCUSS AND REVIEW MINUTES FROM LONG RANGE PLANNING WORKSHOP ON 06/06/17

John Walters made a motion to accept minutes of workshop as plan for Water Treatment Plant. Warner Tweed seconded the motion. All members present were in favor. Motion passed.

6. DISCUSS AND POSSIBLY IMPLEMENT A SCHEDULE/PLAN FOR THE CAPITAL IMPROVEMENTS FOR THE WATER TREATMENT PLANT

See item 5 on Agenda. Rod Bond states we need to apply more detail to next year's budget items that can be addressed at the Water Plant. The Board requested Angela Thomas setup a Finance Committee workshop and a Water Committee workshop to implement an action plan for the Water Treatment Plant to be reviewed at the next regular meeting.

7. REVIEW AND POSSIBLY APPROVE TML RERATE AND COBRA FOR 2017-2018 FISCAL YEAR

Angela Thomas presented the TML Rerate information. The rates for the 2017-2018 Fiscal Year will increase by a total of \$174.48 per month (\$87.24 ea.) for both employees. Warner Tweed made a motion to accept the TML rerate for the 2017-2018 fiscal year. Bruce Lomax seconded the motion. All members present were in favor. Motion passed.

8. REVIEW AND POSSIBLY APPROVE LLANO COUNTY TAX COLLECTIONS CONTRACT FOR 2017

Bruce Lomax made a motion to approve the Llano County Tax Collection Contract for 2017. John Walters seconded the motion. All members present were in favor. Motion passed.

9. REVIEW AND ADOPT TIMELINE FOR CREATING 2017-2018 BUDGET

Bruce Lomax made a motion to approve the 2017-2018 Budget Timeline. Warner Tweed seconded the motion. All members present were in favor. Motion passed.

10. REVIEW MAY 2017 INVESTMENT AND FINANCIAL REPORTS

Angela Thomas presented the May 2017 Investment and Financial Reports. The Board requested Angela Thomas look at the Debt account requirements to move funds to a TexPool Prime investment account and review leaving 3 months of reserves only in the General Fund and move over funds as needed for expenses. Possibly move unallocated funds from accounts every 3 to 6 months.

11. GENERAL MANAGER'S REPORT

Angela Thomas states the 2016 CCR Report was emailed and posted to the website, NAP Training was scheduled with a TRWA rep through TCEQ for 7/20/17, she is currently preparing for Lead and Copper Testing to be completed by September and is working with a TCEQ Enforcement Officer regarding the Haloacetic Acids violations. Mrs. Thomas states she has scheduled Governmental Financing Training in Arlington 10/23-10/27. A 20yd dumpster was ordered for the July 4th weekend and will be delivered 6/29. Mrs. Thomas states Sharon Bowen has been working closely with the POA on electronic ballots and the social committee for the July 4th celebrations. Angela Thomas presented Sharon Bowen's evaluation to the Board for review.

12. COMMITTEE REPORTS

FINANCE & PLANNING-

LEGAL AFFAIRS- Rod Bond informed the Board they will need to Appoint a representative from the MUD Board at the November meeting to serve on the District Appraisal Board in 2018.

STREETS AND LIGHTS/TRASH DISPOSAL-

- L.D. Stewart discussed the need to chip seal this coming fiscal year. Rod Bond explained we have a 7 year seal program in effect that shows 2019 as the time to seal the first road project phase from 2012.
- The Board requested a letter be drafted regarding mailbox liabilities and mailed to residents who have elected not to move their mailbox the recommended 6 to 8 inches from the back of the ribbon curb.
- Angela Thomas spoke with Tony Plumlee regarding Art Greene's drainage problems. Mr. Plumlee states he is looking at putting a berm on the Southside of the property between the road and the property and putting in a ditch up the road, Northwest and across from the property.
- L.D. Stewart explained he and Warner Tweed looked at drainage issues at a residence on Packsaddle and found that two homes did not have culverts installed, causing problems for a resident down the hill on Packsaddle. One home was built in 2005 and the other finished in 2017. Rod Bond suggested meeting with the engineer to discuss warranty work and look at putting in a larger drain in front of the residence experiencing issues and their neighbor.
- The Board requested Angela Thomas speak with the contractor who mows along the streets and see if he is able to attach an edging/trimming wheel to his tractor to alleviate weeds growing around the ribbon curbing.

WATER DISTRIBUTION SYSTEM – Bruce Lomax stated his concern with back-up for the Water Treatment Plant. He requests Angela Thomas setup back-up personnel for Tim Webb.

SEWER SYSTEMS-

13. EXPENDITURES REQUIRING APPROVAL

None

14. EXECUTIVE SESSION

None

15. NEW BUSINESS/OLD BUSINESS

16. SET DATE AND TIME FOR NEXT MEETING

The next regularly scheduled meeting will be held 7/25/2017 at 10:30 am.

Warner Tweed made a motion to adjourn at 12:50 pm. L.D. Stewart seconded the motion. All members present were in favor. Motion passed.



Respectfully Submitted,
Angela Thomas
Angela Thomas, General Manager
Llano County MUD 1