

LLANO COUNTY MUD #1
BOARD OF DIRECTORS MEETING
9/22/2016

The Llano County Municipal Utility District #1 Board of Directors held a Regular Scheduled Meeting on September 22, 2016 at 10:35 a.m., at the District Office.

Board member(s) present: Rod Bond, Bruce Lomax, Warner Tweed, and John Walters-Present until 12:35pm

Board member(s) absent: L.D. Stewart

Also present were General Manager, Angela Burton; Tim Webb, TNA O&M Operator, and Resident, Leah Roust

1. **PLEDGE OF ALLEGIANCE**
2. **PUBLIC COMMENTS AND DISCUSSION**
3. **REVIEW AND APPROVE THE 2016-2017 BUDGET AND TAX RATE**

Director Tweed made a motion to approve the proposed 2016-2017 Budget and Tax Rate.

\$.1190 for the purpose of **Debt Service Payments**
\$.0744 for the purpose of **Operation and Maintenance**
\$.1000 for the purpose of **Fire Service**
\$.2934 **Total Tax Rate**

Director Walters seconded the motion. All members present were in favor. Motion passed.

4. **2015 ROAD PROJECT UPDATE**

Director Warner Tweed provided an update on the road project. Mr. Adams' yard is flooding when it rains; Warner and Red have met with Tony Plumlee, who is putting together a plan and cost analysis for installation of a culvert. Blue Waters has seepage under the road due a leak that was repaired when the road was being constructed. Warner Tweed, John Walters, Tim Webb and Tony Plumlee are working together to have the leak and road repaired. There is question as to whether it will be considered warranty work or a repair at MUD cost. A summary of expenditures was provided with explanation from Rod Bond. There will be a few more bills but at this time there is a savings of \$28,753 and accrued interest of \$6,016 for a total of \$34,769 left in the Road Project fund. The final completion was signed and the one year warranty began on 09/07/2016. Warner Tweed explained the reflector's still need to be installed and will talk to Director Stewart about having Allied Asphalt due the replacements.

The Board requested an update in the newsletter regarding the lowered tax rate, road construction completion under budget and on schedule and the numerous capital outlays that have been completed recently.

5. **UPDATE FROM SHARON BOWEN ON AMR INSTALLS**

Administrative Assistant, Sharon Bowen, provided an update on the AMR meter installations. Ms. Bowen explained the installation has taken longer than expected due to problems with records, having to change 5/8 to 1 inch, and meters being seized due to their age. Most residents are not without water but for a short time. Installations are currently in process and another update will be given at the next meeting.

6. **UPDATE FROM SHARON BOWEN AND ANGELA BURTON ON THE STATUS OF THE 2016 GOALS**

Sharon Bowen and Angela Burton provided reports to the Board showing building permit process have been updated in Quickbooks. Each deposit and/or payment related to a building permit has been tagged with that permit number and address. RVS has been updated with identifiers for full-time and part-time residents. They both spoke to Jason Cooper with Cooper Design about re-designing the website shared by the MUD and POA. Cooper Design handled the golf course website and Ken Taylor provided a presentation of their new website and how it works. They are waiting on approval from POA to move forward with updating the website. Ms. Roust is on the POA board and states the next meeting is 11/10/16; may be able to get approval before then if the POA Directors are able to get together to approve it.

Angela and Sharon will be working on a newsletter to mail regarding the new meter installations and updated website.

7. **DISCUSSION AND ACTION TO APPROVE THE MINUTES OF THE REGULARLY SCHEDULED BOARD MEETING HELD ON AUGUST 30, 2016.**

Director Lomax made a motion to approve the minutes of the regularly scheduled board meeting held on August 30, 2016 with the following amendments: #8 change approve to accept; #13 remove wording a lot of issues and sentence about MUD or POA property. Director Walters seconded the motion. All members present were in favor. Motion passed.

8. **REVIEW AND POSSIBLE ACTION TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN LLANO COUNTY MUD #1 AND LLANO COUNTY FOR ROAD REPAIRS AND MAINTENANCE**

The contract was not received in time for this meeting. Table for 10/22/2016 meeting. The Board requested Angela Burton see about having the contract extended to five years.

9. **REVIEW AND POSSIBLE ACTION TO APPROVE THE FIRE-FIGHTING SERVICE AGREEMENT WITH THE CITY OF HORSESHOE BAY**

Larry Anderson states the fire contracts are not ready and will be sent in time for the next meeting on 10/22/2016. The Board requested Angela Burton talk to Mr. Anderson about the possibility to extend the contract to five years.

10. REVIEW AND POSSIBLE ACTION TO APPROVE 2015 TAX REFUND FOR LARRY GRABHORN

Director Bond moved to approve the 2015 tax refund for \$857.58 to Larry Grabhorn as requested by the Tax Assessor/Collector. Director Tweed seconded the motion. All members present were in favor. Motion passed.

11. REVIEW AUGUST 2016 INVESTMENT AND FINANCIAL REPORTS

The fact sheet and financials will be presented quarterly by the General Manager, Angela Burton.

12. DISCUSS AND REVIEW CAPITAL OUTLAY PROJECTS

Angela Burton presented the Capital Outlay and Project report.

13. GENERAL MANAGER'S REPORT

Angela Burton provided a verbal General Manager's Report. Ms. Burton explained she and Ms. Bowen have been working on obtaining the information for the website and updating the processes for the inspections in Quickbooks. Ms. Bowen has also been overseeing the AMR installations. Tim Webb with TNA O&M provided an update to Ms. Burton that the slabs have been poured at the lift stations for the crane system; the sludge haul off as allowed him to lower the chemicals being used and that grinder calls have been minimal. Mr. Webb has one of the mixers working on the clarifier and is working on the second mixer.

14. COMMITTEE REPORTS

FINANCE & PLANNING-
LEGAL AFFAIRS-
STREETS AND LIGHTS/TRASH DISPOSAL-
WATER DISTRIBUTION SYSTEM-
SEWER SYSTEMS-

15. EXPENDITURES REQUIRING APPROVAL

None

16. EXECUTIVE SESSION – PERSONNEL REVIEWS

None

17. NEW BUSINESS/OLD BUSINESS

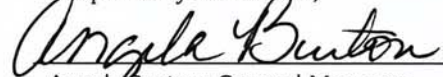
None

18. SET DATE AND TIME FOR NEXT MEETING

The next regularly scheduled meeting will be held 09/22/2016 at 10:30 am.

Director Tweed made a motion to adjourn at 1:10 pm. Director Lomax seconded the motion. All members were in favor. Motion passed.

Respectfully Submitted,



Angela Burton, General Manager
Llano County MUD 1