

**LLANO COUNTY MUD #1**  
**BOARD OF DIRECTORS MEETING**  
**6/28/2016**

The Llano County Municipal Utility District #1 Board of Directors held a Regular Scheduled Meeting on June 28, 2016 at 10:30 a.m., at the District Office.

Board member(s) present: Rod Bond, Bruce Lomax, Warner Tweed, L.D. Stewart, and John Walters

Board member(s) absent: None

Also present were General Manager, Angela Burton; Operator for TNA O&M, Tim Webb; Contractor, Edward Brooks and Engineer, Tony Plumlee;

**1. PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS AND DISCUSSION**

**3. TNA O&M QUARTERLY UPDATE**

- Air Release Valves have been located, maintained, and replaced in trouble spots in Blue Lake. Sandy Harbor and Deerhaven have been assessed and maintained; currently replacing 7 old valves.
- Liberty Grinder pumps are working great in the trouble areas for the last 3 to 4 months. No issues to date.
- One transfer pump at the lift station was rebuilt and the other replaced.
- There have been some interruptions due to the road project, but Aaron Concrete has been a tremendous help in repairing lines.
- All of the materials for the crane system have been received and the concrete pads will be installed in the next month.
- Preparing for capacity issues for the July 4<sup>th</sup> holiday. We will try to keep up with capacity and avoid turning on the backup from HSB.

The Board discussed the issues with installing the splitter box. Tony Plumlee states the welder got too busy and he has contacted another welder, Richard Went. The installation should take one day and the plant would have to be turned off. We would need to use the HSB backup connection. We are currently using 60,000 to 80,000 gallons per day; cost from HSB is \$64 fee and \$7 per thousand gallons. \$420-\$560 per day of use on the backup. The Board states due to the splitter box installation needing to be completed they would prefer to be on the backup and complete the installation.

Rod Bond and John Walters will meet Tim at the water plant on Thursday at 10 am for a walk through of the facilities.

Rod Bond explained the Water/Sewer Committee will need to meet and discuss long term planning to factor into the 2016-2017 budget.

**4. 2016 ROAD PROJECT UPDATE**

Tony Plumlee states the contractor is laying oil down today on the roads and should begin paving tomorrow and be done two to three days before the 4<sup>th</sup> of July. Edward Brooks states they will begin on the dead end streets and then move to the main roads. Tony Plumlee states the porcelain cement put down on Blue Mountain trail looks good and the French drain is working well. There was an issue of 20 gpm flowing into (Myer's old place) yard, they added a catch basin to relieve that problem. There was a culvert issue on Packsaddle, the culvert was 4ft. below the road and there were trees planted in the drainage easement. The homeowner moved the trees and the contractor graded the easement. Edward Brooks states that is an unmanageable easement and recommends putting in a pipe along the easement. There is a metal fence halfway down the easement so the pipe would stop at the fence; this will help with the drainage. Tony Plumlee discussed the mesquite tree that is being removed across from Braden that is hindering drainage and the bar ditch will be widened.

Bruce Lomax inquired about the cracks and problems worsened from equipment on Blue Lake and Blue Bonnet due to the road project. Tony and Edward state they will look at the areas and mark them. The repairs can be added as a unit price to the contract and then a change order will be submitted. There will be some changes due to more pipe, boxes and concrete driveways. L.D. Stewart made a statement to Edward Brooks that the contractor has been exceptional with quick responses and good employees. Tony Plumlee agreed, stating Edward and Clifford have gone above and beyond on the job in the best interest of the District.

**5. AUTHORIZE NEW SIGNATURE CARDS FOR ALL BANK ACCOUNTS**

This was done at the June 7<sup>th</sup> meeting.

**6. DISCUSSION AND ACTION TO APPROVE THE MINUTES OF THE REGULARLY SCHEDULED BOARD MEETING HELD ON JUNE 7, 2016.**

Director Tweed made a motion to approve the minutes of the regularly scheduled board meeting held on June 7, 2016. Director Lomax seconded the motion. All members present were in favor. Motion passed.

**7. DISCUSS, REVIEW, AND POSSIBLE ACTION TO APPROVE CAPITAL OUTLAYS AND/OR PROJECTS**

Angela Burton presented the Capital Outlay and Project report. The Board states discussions need to begin with Tony Plumlee about the pressure plain for the standpipes and check with the owners of the property across from the water plant about selling the property to the MUD.

**8. FINANCIAL AND INVESTMENT REPORT**

Angela Burton presented the Financial and Investment Report for May 2016. Director Bond explained the fiscal update for 2015-2016 will be in September as it appears that the budget is forecasted as needed and only minor adjustments will need to be made before the end of the fiscal year. Director Bond also requested receiving the meeting documents two weeks before the meeting to provide the Board with plenty of time to review the documents.

**9. 2016-2017 TIMELINE DISCUSSIONS**

Director Bond and Director Lomax discussed the need for the water/sewer committee to meet to discuss long range planning and for the timeline to be put together for budget workshops and meetings. Angela Burton will send a suggested timeline.

**10. GENERAL MANAGER'S REPORT**

Angela Burton presented the General Manager's Report and updated fact sheet.

**11. COMMITTEE REPORTS**

FINANCE & PLANNING-

LEGAL AFFAIRS-

STREETS AND LIGHTS/TRASH DISPOSAL- Director Stewart has asked for Allied Asphalt to provide a quote for the MUD parking lot.

WATER DISTRIBUTION SYSTEM-

SEWER SYSTEMS-

**12. EXPENDITURES REQUIRING APPROVAL**

**13. EXECUTIVE SESSION – PERSONNEL REVIEWS**

See New/Old Business

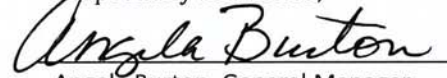
**14. NEW BUSINESS/OLD BUSINESS**

Director Lomax made a motion to approve the Evaluation Policy, Grievance Policy and Annual Performance Review template. Director Tweed seconded the motion. All members present were in favor. Motion passed.

**15. SET DATE AND TIME FOR NEXT MEETING**

A Regular Meeting is scheduled for July 26, 2016 at 10:30 am. Director Tweed made a motion to adjourn at 12:13 pm. Director Lomax seconded the motion. All members were in favor. Motion passed.

Respectfully Submitted,



Angela Burton, General Manager  
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