

**LLANO COUNTY MUD #1**  
**BOARD OF DIRECTORS MEETING**  
**6/07/2016**

The Llano County Municipal Utility District #1 Board of Directors held a Regular Scheduled Meeting on June 07, 2016 at 1:33 p.m., at the District Office.

Board member(s) present: William Stevens, Bruce Lomax, Rod Bond, Warner Tweed, L.D. Stewart, John Walters  
Board member(s) absent: None  
Also present were General Manager, Angela Burton; Upcoming Director, John Walters; Engineer, Tony Plumlee;  
Contractor, Edward Brooks

**1. PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS AND DISCUSSION**

**3. 2016 ROAD PROJECT UPDATE**

Tony Plumlee states the French drain installed on Blue Mountain Trail appears to be working well per the Construction Supervisor, Cliff. The next step on Blue Mountain Trail is to mix porcelain cement with the road base to stabilize the road from the water runoff underneath the road. Some of the challenges with the road project have been lines under the road at Blue Mountain Trail, hard rains pushing debris and mud in between culvert installations, low spots in the asphalt in front of 208 Blue Waters that will be repaired, and a mesquite tree that needs to be removed from the right-of-way to expand the bar ditch on Blue Waters. Once the road is completed the MUD will be responsible for installing reflectors. The plan for all roads to be paved in 6 months is on schedule with Phase 3 due to be paved by 6/30. Director Stevens thanked Edward for all the extra work and expressed positive feedback from residents about the contractor. Tony Plumlee explained there will be a change order for additional materials and work that has been completed and was not included in the contract.

**4. SANDY HARBOR SEWER LINE EXTENSION REQUEST**

Angela Burton presented an application for service for 18 lots in the Sandy Harbor subdivision. Tony Plumlee states the system will be able to handle the increase in service. We will need to get a service area map for the water lines from Corix and put together a quote for the applicant for new service.

**5. EXECUTE THE OATH OF OFFICE TO THE NEWLY ELECTED OFFICERS**

Angela Burton issued the Oath of Office to the newly elected directors, L.D. Stewart and John Walters.

Prior to the new board taking over, a recess was taken for 20 minutes. The Board honored William Stevens with a plaque for his 8 years of service and refreshments. Mr. Stevens expressed his appreciation to the Board and stated he is proud of the accomplishments this Board has made.

**6. RECEIVE NOMINATIONS AND VOTE FOR THE PRESIDENT, VICE PRESIDENT, SECRETARY AND TREASURER**

Vice President, Bruce Lomax opened the floor for nominations for the position of President. Warner Tweed nominated Bruce Lomax for President. Director Lomax respectfully declined nomination. John Walters nominated Rodney Bond for President. No other nominations were received. Bruce Lomax seconded the motion to nominate Rodney Bond for President. Three members were in favor, John Walters, Bruce Lomax and Rodney Bond. Two members did not vote, L.D. Stewart and Warner Tweed. Motion passed for Rodney Bond as President.

Rodney Bond nominated Bruce Lomax for Vice President. No other nominations were received. Rodney Bond made a motion to cease nominations. All members present were in favor. Motion passed for Bruce Lomax as Vice President.

Rodney Bond nominated Warner Tweed for Secretary. No other nominations were received. L.D. Stewart seconded the motion. All members present were in favor. Motion passed for Warner Tweed as Secretary.

L.D. Stewart nominated Rodney Bond to continue as Treasurer. No other nominations were received. John Walters seconded the motion. All members present were in favor. Motion passed for Rodney Bond as Treasurer.

President, Rodney Bond setup the following committees:

FINANCE & PLANNING- Bruce Lomax and Rodney Bond  
LEGAL AFFAIRS- L.D. Stewart and Rodney Bond  
STREETS AND LIGHTS/TRASH DISPOSAL- Warner Tweed and L.D. Stewart  
WATER DISTRIBUTION SYSTEM- Bruce Lomax and John Walters  
SEWER SYSTEMS- Bruce Lomax and John Walters

Bruce Lomax made a motion to make appointments to the committees as established by Rodney Bond. Warner Tweed seconded the motion. All members present were in favor. Motion passed.

7. **AUTHORIZE NEW SIGNATURE CARDS FOR ALL BANK ACCOUNTS**

Bruce Lomax made a motion to authorize new signature cards for all bank accounts with the new and existing Board Members. Rodney Bond seconded the motion. All members present were in favor. Motion passed.

8. **DISCUSSION AND ACTION TO APPROVE THE MINUTES OF THE REGULARLY SCHEDULED BOARD MEETING HELD ON APRIL 29, 2016.**

Bruce Lomax made a motion to approve the minutes of the Regularly Scheduled Meeting on April 29, 2016. L.D. Stewart seconded the motion. All members present were in favor. Motion passed.

9. **RESOLUTION 0426201602 TO APPROVE THE UPDATED WATER CONSERVATION PLAN**

Bruce Lomax made a motion to approve the updated water conservation plan. John Walters seconded the motion. Director Warner Tweed was absent. All members present were in favor. Motion passed.

10. **DISCUSS, REVIEW, AND POSSIBLE ACTION TO APPROVE CAPITAL OUTLAYS/PROJECTS**

Angela Burton presented the Capital Outlay and Project report.

11. **FINANCIAL AND INVESTMENT REPORTS**

Angela Burton presented the Quarterly Financial and Investment Reports.

12. **GENERAL MANAGER'S REPORT**

Angela Burton presented the General Manager's Report and updated fact sheet.

13. **COMMITTEE REPORTS**

FINANCE & PLANNING-

LEGAL AFFAIRS-

STREETS AND LIGHTS/TRASH DISPOSAL-

WATER DISTRIBUTION SYSTEM-

SEWER SYSTEMS-

Warner Tweed states the roadways need to be mowed as close to July

1<sup>st</sup> as possible and requested Angela Burton contact Chris Scott to mow. L.D. Stewart

explained the need to seal coat the parking lot; a quote will be submitted. Director

Stewart states a tree will need to be removed in the right of way on Blue Waters by JC's

Tree Service and will be \$600 to \$700.

John Walters discussed getting an audit from the Texas Water Board on water loss in the distribution system.

14. **EXPENDITURES REQUIRING APPROVAL**

15. **EXECUTIVE SESSION – PERSONNEL REVIEWS**

See New/Old Business

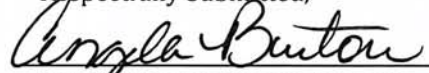
16. **NEW BUSINESS/OLD BUSINESS**

Bruce made a motion to approve the 2016 Goals and agree to review and discuss policy for a consistent annual employee review to be set on the anniversary of the employee. John Walters seconded the motion. All members present were in favor. Motion passed. The performance review evaluation and survey will be reviewed for discussion at the next meeting in an executive session.

17. **SET DATE AND TIME FOR NEXT MEETING**

A Regular Meeting is scheduled for June 28, 2016 at 10:30 am. Warner Tweed made a motion to adjourn at 4:18 pm. Bruce Lomax seconded the motion. All members were in favor. Motion passed.

Respectfully Submitted,



Angela Burton, General Manager  
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