

**LLANO COUNTY MUD #1**  
**BOARD OF DIRECTORS MEETING**  
**4/25/2017**

The Llano County Municipal Utility District #1 Board of Directors held a Regular Scheduled Meeting on April 25, 2017 at 10:30 a.m., at the District Office.

Board member(s) present: Rod Bond, Bruce Lomax, Warner Tweed, L.D. Stewart and John Walters

Board member(s) absent: None

Also present were General Manager, Angela Thomas; Tony Plumlee, Willis Engineering; Tim Webb, TNA Operations & Management

**1. PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS AND DISCUSSION**

No public comment

**3. UPDATE FROM O&M CONTRACTOR TNA OPERATIONS**

Tim Webb provided an update on the operations of the water treatment plant and sewer system. These were the talking points:

- Filter 4 Replacement - Bruce Lomax made a motion to approve purchasing a replacement for the Aurora 342A Pump and motor in the amount of \$4,175. Warner Tweed seconded the motion. All members present were in favor. Motion passed.
- TCEQ Plant Inspection – TCEQ Inspector Larry King, inspected the documents, compliance, and water treatment plant of the District on 4/18/17. Director Walters attended the exit interview when Mr. King provided information on the following violations: *Failed to have a nitrification action plan – The calibration of the on-line turbidimeters must be checked against the benchtop unit once a week and be calibrated every 90 days – The accuracy of the continuous disinfectant residual analyzers must be checked at least every 7 days with the benchtop and on-line analyzer – The electric switch for the ventilation fan for the chlorination room should be located outside the building.* Mr. King stated in the exit interview that for the age of the District's treatment plant, it is being run well. Mr. King provided information for a trainer from TCEQ to assist the District with the nitrification action plan. All of these violations will be corrected and documents showing these corrections have been made will be sent to TCEQ to become compliant.
- WTP Consultation & Evaluation - The updated evaluation from Larry Wilke with Willis Engineering was reviewed and discussed. The Board decided to have a workshop meeting on June 6<sup>th</sup> where Angela and Tim will provide information about financing options, the pros/cons, life of plant, cost of maintenance and operations, and quality and reliability of the media filtration vs. the membrane filtration. Tony Plumlee recommends applying and get on the list for projects with the Texas Water Development Board because there is a waiting list and it can take 2 to 3 years to get the funding. The Board discussed items that can be addressed now from the report. The weir on the clarifiers need to be releveled, and the skimmer for the decant to help with overflows were discussed and approved. Warner Tweed made a motion to approve and assign up to \$15,000 to repair or replace the weirs on the clarifiers and to purchase and install the skimmer system for the decant. Bruce Lomax seconded the motion. All members present were in favor. Motion passed.
- Floats & Mixers Installation – The new floats and mixers will be installed at the lift stations on May 18, 2017. Our electrician, Terry Hinkle is currently working on installing the control panels for the installation. Tim has spoken with Smith Pump and they state a week after the initial installation they will come back and make sure it is working right and make adjustments as needed.

The Board asked Tim to explain the high haloacetic acids in October 2016 which caused TCEQ to require the District to send out notices. Tim states we had a lot of rain in October causing the organics to be high in the water. He pushed the plant and put more chlorine into the system to kill the organics when he normally turns on the back-up interconnection with Horseshoe Bay. In the future he will turn on the back-up interconnection when the organics are that high.

**4. UPDATE FROM WILLIS ENGINEERING REGARDING DRAINAGE ISSUES**

Tony Plumlee with Willis Engineering provided an update on the French drain on Blue Mountain Trail. Edward Brooks with Aaron Concrete, installed 3 inlets to drain the water setting on the French drain due to the clay topsoil. The inlets have alleviated the problem with the French drain and are covered under warranty. Warner Tweed brought to Tony's attention issues Art Greene is having with runoff of 4 inches in his workshop after the construction. Tony states he will look at cutting in a bar ditch up the street on the Northside and will look at the grades of the road.

**5. DISCUSSION AND ACTION TO APPROVE THE MINUTES OF THE REGULARY SCHEDULED BOARD MEETING HELD ON FEBRUARY 28, 2017**

Bruce Lomax made a motion to approve the minutes as presented for the meeting held on February 28, 2017. Rod Bond seconded the motion. All members present were in favor. Motion passed.

**6. REVIEW AND APPROVE QUARTERLY INVESTMENT AND FINANCIAL REPORTS**

Angela Thomas provided an update on the 1<sup>st</sup> Quarter of 2017 investment and financial reports. Rod Bond requested \$15,000 be transferred from the General Fund to the Road Fund to cover operating expenses. Warner Tweed made a motion to approve the investment and financial report. L.D. Stewart seconded the motion. All members present were in favor. Motion passed.

**7. DISCUSS AND REVIEW CAPITAL OUTLAY PROJECTS**

The capital outlay projects were discussed with the TNA O&M update.

8. **REVIEW AND APPROVE 2016 TAX REFUND FOR ROHLEDER**

Angela Thomas presented a letter from the Llano County Tax Assessor/Collector in the amount of \$1,366.52 due to Mr. Rohleder filing for a homestead exemption for 2016. Rod Bond made a motion to approve the refund subsequent to verification from General Manager Angela Thomas that this is not a billing error from the tax office and that Mr. Rohleder filed for the exemption in time for approval. Warner Tweed seconded the motion. All members present were in favor. Motion passed.

9. **DISCUSS, REVIEW, AND APPROVE USDA REQUIRED LIMITED PROFICIENCY PLAN (LEP)**

Angela Thomas presented the LEP Plan required from USDA for approval. Rod Bond made a motion to approve the LEP Plan as presented. John Walters seconded the motion. Warner Tweed abstained; all other members present were in favor. Motion passed.

10. **REVIEW AND APPROVE ENGAGEMENT LETTER FROM SINGLETON, CLARK & CO. FOR THE 2017 AUDIT YEAR**

Angela Thomas presented the engagement letter from Singleton, Clark & Co. for the 2017 Audit Year. John Walters asked if the District is required to change auditor's every few years. Rod Bond states we are not required to change auditor's and that this firm passed the peer review audit from which 1 out of 3 firms are failing this auditor's audit. John Walters made a motion to approve the engagement of Singleton, Clark & Co. for the 2017 audit year. Warner Tweed seconded the motion. All members present were in favor. Motion passed.

11. **REVIEW PROGRESS OF 2017 MBO's**

The progress of the 2017 MBO's will be done at the Regular Meeting in June.

12. **GENERAL MANAGER'S REPORT**

Angela Thomas presented the General Manager's Report.

13. **COMMITTEE REPORTS**

- FINANCE & PLANNING-
- LEGAL AFFAIRS-
- STREETS AND LIGHTS/TRASH DISPOSAL-

Warner Tweed states Goodman Lawncare weedeated, edged & sprayed behind the ribbon curbing and it was taken out of the tree trimming line item on the budget. L.D. Stewart addressed concerns about a rock mailbox that has been put right against the ribbon curbing. It is a liability to the District in the right-of-way for traffic. The Board requests Angela Thomas send a letter requesting the owner move the mailbox back from the ribbon curbing by 6-8 inches.

- WATER DISTRIBUTION SYSTEM -
- SEWER SYSTEMS-

14. **EXPENDITURES REQUIRING APPROVAL**

None

15. **EXECUTIVE SESSION**

None

16. **NEW BUSINESS/OLD BUSINESS**

17. **SET DATE AND TIME FOR NEXT MEETING**

A work session was scheduled for 06/06/017 at 10:30 am and the next regularly scheduled meeting will be held 6/27/2017 at 10:30 am.

Warner Tweed made a motion to adjourn at 12:45 pm. L.D. Stewart seconded the motion. All members present were in favor. Motion passed.



Respectfully Submitted,

*Angela Thomas*

Angela Thomas, General Manager  
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