

LLANO COUNTY MUD #1
BOARD OF DIRECTORS MEETING
1/24/2017

The Llano County Municipal Utility District #1 Board of Directors held a Regular Scheduled Meeting on January 24, 2017 at 10:30 a.m., at the District Office.

Board member(s) present: Rod Bond, Bruce Lomax, Warner Tweed, L.D. Stewart and John Walters

Board member(s) absent: None

Also present were General Manager, Angela Thomas; Tony Plumlee, Willis Engineering; Tim Webb, TNA Operations & Mgmt.

1. PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENTS AND DISCUSSION

No public comment

3. UPDATE ON ROAD DRAINAGE ISSUES FROM WILLIS ENGINEERING

Tony Plumlee with Willis Engineering provided quotes and proposals for drainage issues on Blue Waters and Blue Rock. Mr. Plumlee states Aaron Concrete quoted \$32,800 for one repair, Ross Construction quoted \$32,120 for two repairs, and Bortex quoted \$37,840 for two repairs. These quotes are to replace both culverts on Blue Rock and Blue Waters and are higher than expected due to mobilization and erosion control. Ross Construction is currently working at Sienna Creek allowing a lower mobilization fee. Rod Bond requested adding a raised curb in front of the sign at the office to deter motorist from running over the landscaping and inquired about Aaron Concrete removing the erosion control logs from the previous road project. Mr. Plumlee states he will contact Edward with Aaron Concrete again to have those removed and will talk to Ross Construction about installing the raised ribbon curbing in front of the office. Warner Tweed proposed diverting the water to the dry fire hydrant since the pipe is already there at Wenmohs Park. Tony Plumlee states that would not change the repair needed but could help with drainage and will look into the possibility of tying into that pipe.

L.D. Stewart made a motion to proceed with Ross Construction for Blue Rock Rd. and Blue Waters Dr. for \$32,120. Warner Tweed seconded the motion. All members present were in favor. Motion passed.

4. QUARTERLY UPDATE FROM OPERATIONS AND MANAGEMENT CONTRACTOR

- **Air Release Valves**- Have 3 valves ordered and will be used to replace old valves in (1) Sandy Harbor and (2) Deerhaven. It's time to maintenance the valves again. Been approximately one year (March 2016) since they were done.
- **Liberty Grinder Pumps**-Tim Webb provided an update on the dates the Liberty Grinders were installed, the number of callouts previously on those addresses and the number of callouts since the changeout. Mr. Webb explained the Liberty's are working well in those trouble areas and he will continue to monitor them.
- **Water Plant**-We received a complaint from Mr. Lockwood regarding the decant overflow and diversion of water behind his property. Mr. Webb explained the most recent issue was due to a freeze that busted the pipe at the decant and issues with the sump pump. He states the pump is an 8 to 12 week back order if it goes out and is 8 to 10 years old. There was a discussion about ordering a backup, and/or upgrading the pump or parts. Rod Bond states once the updated report from Larry Wilke with Willis Engineering is received, we will schedule a work session to go over the report and discuss it.
- **Water Leaks**-Tim Webb states he is still coming across meters that are leaking and is repairing them as they are found. Rod Bond requested a review of the accounts with leak issues due to the changeout and adjust usage accordingly.

5. DISCUSSION AND ACTION TO APPROVE THE MINUTES OF THE REGULARY SCHEDULED BOARD MEETING HELD ON NOVEMBER 22, 2016

Bruce Lomax made a motion to approve the minutes as presented for the meeting held on November 22, 2016. John Walters seconded the motion. All members present were in favor. Motion passed.

6. REVIEW AND APPROVE THE QUARTERLY INVESTMENT AND FINANCIAL REPORT

Angela Thomas provided an update on the quarterly investment and financial report.

Mrs. Thomas explained the cash investment report has changed slightly due to two Sewer accounts being switched from First United Bank to TexPool and the unallocated funds in the General Fund, Sewer Fund, and Water Fund were transferred to TexPool to accrue more interest. The total interest for the 4th Quarter of 2016 was \$226 and the total cash balance was \$1,001,093. Bruce Lomax made a motion to approve the Quarterly Investment report as presented. Warner Tweed seconded the motion. All members present were in favor. Motion passed.

Mrs. Thomas provided a review of the Year to Date financial report. The income budget vs. actual has an unfavorable balance mostly due to tax collections that should be received by February 2017. The expense variance is favorable due to some items being paid in January and less expenses on grinder cores and a lower monthly payment for fire services of \$2,000. Bruce Lomax made a motion to approve the Quarterly Financial Report. Warner Tweed seconded the motion. All members present were in favor. Motion passed.

7. **DISCUSS AND REVIEW CAPITAL OUTLAY PROJECTS**

The proposal from Larry Wilke with Willis Engineering for \$3,500 for the Water Treatment Plant Existing Equipment Evaluation and Recommendations Update to report from November 2011 was reviewed and discussed. Bruce Lomax made a motion to approve the study for up to \$5,000. John Walters seconded the motion. All members present were in favor. Motion passed.

8. **REVIEW AND APPROVE 2017 HOLIDAY SCHEDULE**

Angela Thomas presented the 2017 Holiday Schedule. John Walters made a motion to approve the 2017 Holiday Schedule. L.D. Stewart seconded the motion. All members present were in favor. Motion passed.

9. **PRESENT STORAGE LEASE AGREEMENT**

Rod Bond presented the Storage Lease Agreement that was reviewed and accepted by the Blue Lake Estates POA President, Johnny Burgess. This is a perpetual agreement that shall be reviewed on an annual basis and provides either party with a six months' notice of cancellation. Exhibit A – Determination of Annual Operating Expenses will be determined each year with 2/3 of the maintenance cost allocated to Llano County MUD #1, as we are using 2/3 of the storage at the firehouse.

10. **UTILITY EASEMENT RELEASE REQUEST**

The Board reviewed and discussed the Utility Easement Request for Kenneth Owens' lots 369 and 370. This property was not re-platted as normal procedures would follow and structures were built over the middle of these lots, where an utility easement is currently in place. Mr. Owens is requesting a release of this easement. The Board requested Mrs. Thomas to send a response that the owner or title company will be liable for re-imbursing up to \$1,000 of legal fees to have our Attorney review the request and verify that by releasing this easement Llano County MUD #1 is within its legal rights. If the owner or title company agrees to pay this fee, we will proceed with the review from our Attorney.

11. **DISCUSS, REVIEW AND POSSIBILITY TO APPROVE THE 2015 INTERNATIONAL BUILDING CODES**

Angela Thomas presented Resolution 112508, adopted on November 25, 2008 stating all current versions, and subsequent versions is adopted as the official building code. Therefore, there is no need to approve the 2015 International Building Code.

12. **GENERAL MANAGER'S REPORT**

Angela Thomas presented the General Manager's Report.

13. **COMMITTEE REPORTS**

FINANCE & PLANNING-
LEGAL AFFAIRS-
STREETS AND LIGHTS/TRASH DISPOSAL-
WATER DISTRIBUTION SYSTEM-
SEWER SYSTEMS-

14. **EXPENDITURES REQUIRING APPROVAL**

L.D. Stewart presented a proposal from Allied Asphalt for the repairs to two driveways and two road patches in the amount of \$3,500. Warner Tweed made a motion to approve the proposal. L.D. Stewart seconded. All members present were in favor. Motion passed.

15. **EXECUTIVE SESSION**

None

16. **NEW BUSINESS/OLD BUSINESS**

The Board discussed the 2017 MBO Objectives for Angela Thomas and Sharon Bowen. Mrs. Thomas will update the objectives as discussed and send them to Rod Bond for review to be presented at the next board meeting.

17. **SET DATE AND TIME FOR NEXT MEETING**

The next regularly scheduled meeting will be held 2/28/2017 at 10:30 am.

Warner Tweed made a motion to adjourn at 12:37 pm. John Walters seconded the motion. All members present were in favor. Motion passed.

Respectfully Submitted,



Angela Thomas, General Manager
Llano County MUD 1